



# THE CLASSICAL ACADEMY

## BOARD OF DIRECTORS

### (OPEN TO THE PUBLIC)

MONDAY, NOVEMBER 12, 2018, 6:00-8:00 P.M.

NORTH CAMPUS – SECONDARY LIBRARY CONFERENCE ROOM (TITAN ROOMS A AND B, 1<sup>ST</sup> FLOOR)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

## MINUTES

Discussion Time/Start Time

- |      |  |                     |
|------|--|---------------------|
| I.   | <b>Call to Order</b> (6:00 pm)   | 1 min (6:00) (6:00) |
|      | <ul style="list-style-type: none"><li>• The Chair (Mr. Moulton) called the meeting to order at 6:00 pm</li></ul>   |                     |
| II.  | <b>Pledge of Allegiance/Mission/Roll Call</b>  | 2 min (6:01) (6:01) |
|      | <ul style="list-style-type: none"><li>• Roll call: (Mr. Bennett; Here // Mrs. Goin; Here // Dr. Jennings; Arrived at 6:12// Ms. Littleton; Here (on the phone) // Mr. Moulton; Here // Mr. Rudder; Here // Mrs. Van Vleet; Here) A quorum was present.</li></ul>   |                     |
| III. | <b>Approval of Agenda</b>  | 2 min (6:03) (6:02) |
|      | <ul style="list-style-type: none"><li>• <b>Motion: Mrs. Goin moved to approve the agenda with the following change and was seconded:</b><ul style="list-style-type: none"><li>○ <b>Remove Item XI.G. Executive Session from the agenda</b></li></ul></li><li>• Discussion: None</li><li>• <b><u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)</u></b></li></ul> |                     |
| IV.  | <b>Comments from the Audience</b> (Audience members have 5 minutes to address the Board)<br>(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)  | 5 min (6:05) (6:03) |
|      | <ul style="list-style-type: none"><li>• There were no comments from the audience.</li></ul>  |                     |
| V.   | <b>Celebrate TCA (Elementary Service Run)</b><br>Action: (Harris)<br>Motion: (Info)<br>Rationale: to highlight accomplishments of TCA students, staff, and parents   | 5 min (6:10) (6:03) |
|      | <ul style="list-style-type: none"><li>• We celebrated our year-long, TCA-wide fundraising kick-off for Children's Hospital at all seven of our schools</li><li>• East and Central Elementary students shared about their recent service runs, and we heard from a few TCA students who were cared for by Children's Hospital in Denver</li><li>• Through the Central and East Elementary service runs, as well as TCA's Annual Golf Tournament, TCA has thus far raised approximately \$37,000.</li></ul>  |                     |
| VI.  | <b>Comments from the Board of Directors</b>  | 5 min (6:15) (6:09) |
|      | <ul style="list-style-type: none"><li>• Mr. Moulton commented on the following topics:<ul style="list-style-type: none"><li>○ Praised Dr. Sojourner on his presentation of TCA's annual Monitoring Report to the ASD20 Board of Education</li><li>○ Thanked Mr. VanGambleare's and Mrs. DeMott's team for their outstanding work during the recent audit</li><li>○ Noted that the TCA marching band took first place for the second year in a row; acknowledging their hard work</li></ul></li></ul>       |                     |

- Attended TCA’s first musical “The Little Mermaid” in TCA’s new theater; thankful for a fantastic theater to host performances
  - Mr. Bennett was exhilarated by Mr. Weston’s (ASD20 Liaison) evaluation to the ASD20 Board concerning TCA’s continued exemplary performance which confirmed Dr. Sojourner’s Annual Report to the ASD20 Board of Education
- VII. **Board Development (Legislative Update)** 10 min (6:20) (6:15)  
 Action: (Miller)  
 Motion: (Info)  
 Rationale: to reinforce good practices of effective school boards
- Mr. Miller (TCA Attorney) noted after the recent election that it is a pivotal time for charter schools in Colorado
  - Of particular interest is the real possibility of the state funding full time kindergarten and how it may affect TCA
- VIII. **Report of the President & Cabinet Spotlights** 15 min (6:30) (6:21)  
 Action: (Sojourner)  
 Motion: (Info)  
 Rationale: to highlight cabinet activities (Pres., Ops, Academic Services, and Advancement)
- Dr. Sojourner highlighted the following areas from his report
    - TCA is doing great things across the board (Mind, body, and spirit)
  - Referenced Mr. Weston’s (ASD20 Liaison and neutral observer) evaluation to ASD20 Board of Education that reinforces our own Annual Monitoring Report to the ASD20 Board and we continue to perform at high levels in student achievement, finance, operations, human resources, and leadership
  - Dr. Sojourner had to cancel this year’s Veteran’s Day Celebration due to the snow day and will not be able to reschedule the event due in part to not being able to align schedules of various participants
- IX. **Consent Agenda** 3 min (6:45) (6:29)  
 Board Directed items to be removed from Consent Agenda:  
 Motion: (Vote) to file the Consent Agenda
- A. Finance (VanGambleare)
    1. September Financials
    2. Quarterly Financial Summary
    3. Internal Financial Controls Report
  - B. SAC Meeting Minutes
    1. High School; Oct 2, 2018
    2. Junior High; Oct 19, 2018
      - **Motion: Mr. Rudder moved to file the Consent Agenda and was seconded.**
      - Discussion: None
      - **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**
- X. **Minutes: October 15, 2018** 2 min (6:48) (6:30)  
 Action: (Swanson)  
 Motion: (Vote) to approve the October 15, 2018 minutes  
 Rationale: to provide a record of the Board meeting for files
- **Motion: Mr. Bennett moved to approve the October 15, 2018 minutes and was seconded.**
  - Discussion: None
  - **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**
- XI. **Discussion Agenda Items**
- A. Items removed from Consent Agenda
  - B. Cabinet Level Reports
    1. **Budget Projection Report (5 Year)** 10 min (6:50) (6:31)  
 Action: (VanGambleare)  
 Motion: (Information)  
 Rationale: to review the five year financial projection
      - Mr. VanGambleare reminded the Board that this is a very preliminary look at what the budget could be this year but was optimistic that the PPF will increase this year; overall TCA is in a good financial position
        - Better state budget information will be available as we get closer to the Colorado legislature Per Pupil Funding for FY19-20
        - TCA will continue to budget conservatively

- PERA costs will continue to rise for TCA and staff
  - TCA's medical claims are trending within budgeted levels
2. **State Assessment/Student Achievement Comparative Analysis Report/ Accreditation Report** 20 min (7:00) (6:54)  
 Action: (Jolly)  
 Motion: (Information)  
 Rationale: to review and assess TCA student achievement
- Mr. Jolly reviewed the overall academic assessment, accreditation, and achievement for TCA's schools and noted that overall, TCA continues to perform at high levels when comparing all of the test scores our students are taking (state tests, AP tests, SAT, etc.) to state, ASD20 (high performing district), and national standards
    - The state accredited all of our schools at the highest level – Performance Plan
    - There is a positive trend that more of our students are taking state tests
    - Although we are still performing at high levels, we will continue to focus on Science at Elementary and Junior High, in addition to Math and English Language Arts academic growth at Junior High
  - Mr. Jolly emphasized the following from his report:
    - The academic leadership team will continue to be vigilant on our performance, while remembering, as noted in our Core Values: “The foremost measure of our success now and in the future is how well we live up to the words of this document, and to a lesser extent by test scores, number of students enrolled, number of students on our waitlist, and other outside measures of success.”

C. **Board Level Reports**

1. **Quarterly FAC Report/Audit Review** 10 min (7:20) (7:37)  
 Action: (Goin, VanGambleare)  
 Motion: (Vote)  
 Rationale: to review comments from the FAC and review results from the audit
- There was no vote taken (there were no recommendations to vote on)
  - The audit went very well thanks to Mrs. DeMott's finance team
    - TCA received a clean/unmodified opinion
    - There were no issues to report with respect to daily internal controls

D. **Board Communication** 5 min (7:30) (7:40)

- Action: (Secretary)  
 Rationale: to develop and approve of communication update to community
- Celebrate TCA
  - Budget
  - Academic Assessment

E. **Future Board Agenda Items** 5 min (7:35) (7:44)

1. Adopt a School Report, Dec, Individual Board Members
2. Annual Registrar Report, Dec
3. Parent Survey Plan, Dec, Jolly
4. New Course Approvals, Dec, Jolly

F. **Comments from the Board of Directors** 5 min (7:40) (7:45)

- Ms. Littleton thanked well wishers after her back surgery
- Mrs. Goin complimented Officer Corey Baker on his “I Love You Guys” presentation; very well done and meaningful

G. **Executive Session** 15 min (7:45) (7:45)

- Action: (Moulton)  
 Motion: to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) TCA President interim feedback  
 Rationale: to provide TCA President with Bi-annual feedback from the TCA Board
- The executive session was removed from the agenda

XII. **Adjournment** (Approx. 8:00 p.m.) (8:00) (7:46)

- **Motion: Mr. Rudder moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin: Yea // Dr. Jennings: Yea // Ms. Littleton: Yea // Mr. Moulton: Yea // Mr. Rudder: Yea // Mrs. Van Vleet: Yea)**